

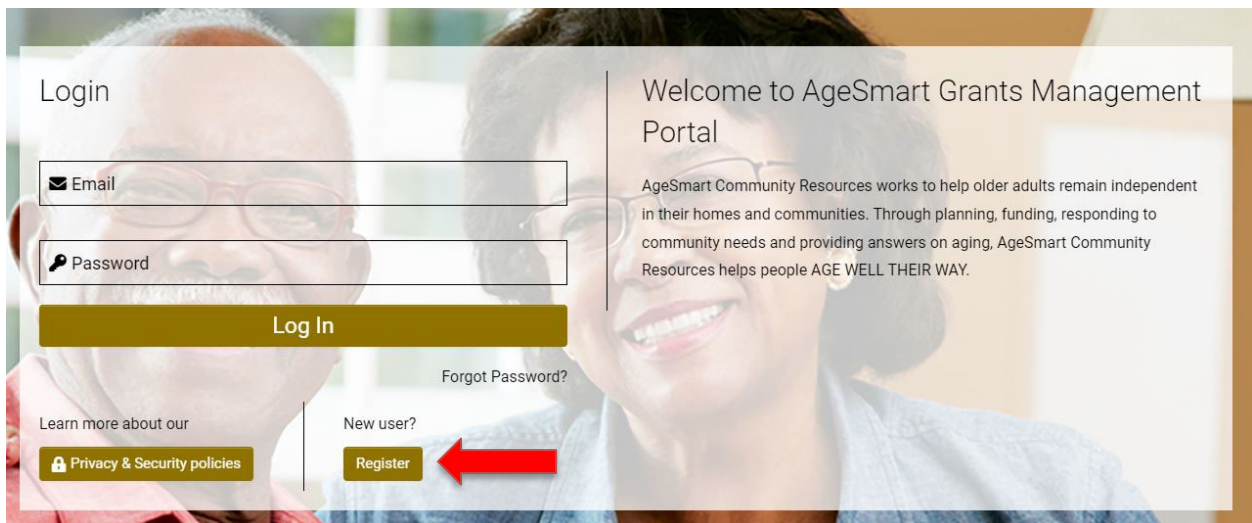


SmartSimple Grants Portal Registration Instructions

<https://agesmart.smartsimple.com>

SmartSimple is the online grants management system for AgeSmart Community Resources. All applicants will use SmartSimple to apply for AgeSmart grants. New applicants will need to register their organization.

1. Go to <https://agesmart.smartsimple.com> Click Register to begin the registration process.



2. Select an appropriate registration option for your organization.
To register as a not-for-profit organization, select "Registered Non-Profit Organizations".

Registration Options

I am applying as:

Registered Non-Profit Organizations

For Profit Organization

Government Entities

Others

3. Look up the non-profit organization by entering the organization's Employer Identification Number (EIN) then click Search. You can also search by its name.

Organization Search

i Instructions:

1. Enter your organization **name** (keyword search is sufficient, example: "Waco" instead of "The Waco Foundation") or Enter your organization **EIN** (do not include spaces or dashes, example: 123456789).
2. Click "Search"
3. Click on the name of your organization in the search results.

EIN ?

Name ?

Address

City

State ?

Search

4. Matches to the organizational information provided will be pulled from the IRS database. If the correct organization is listed, click on the organization name.

Organization Results

Q Refine Search

i Instructions:

1. Click on the chevron of the desired organization to select that organization.

#	EIN	Organization Name	Address	City	State	Zip Code
1.	370986597	AGESMART COMMUNITY RESOURCES	801 W STATE ST	O FALLON	IL	62269-1809

5. Some information will auto-populate. Review all fields to ensure the information is current and accurate. Once verified, click "Submit".

Contact Information

Copy Address

* First Name

* Last Name

* Title

* Phone

* Email


* Address
801 W STATE ST

Address 2

* City
O FALLON

* State
Illinois

* Zip Code
62269-1809

Submit 

6. Once your registration is processed, the contact person listed for the organization will receive an email with login instructions.